



# **Manners That Matter Most: The Easy Guide to Etiquette At Home and In the World (Little Book. Big Idea.)**

*June Eding*

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*Recommended by The New York Times!*

Etiquette is one of the most valuable assets a person can have: knowing how best to present yourself, and how to deal with others in a direct, effective manner, is paramount in all personal, professional, and social relationships. *Manners That Matter Most* seeks to resurrect the bygone customs of good manners and graceful style; all while updating and applying them to the modern age.

Covering topics from introductions, greetings and thank-you's, to the etiquette of modern technology (including appropriate places and times to call and text), *Manners That Matter Most* is a valuable resource and a much-needed guide in our fast-paced world. Suitable for all readers in all social situations, *Manners That Matter Most* contains both the information and the support you need to gain and give more consideration in your social encounters. With an emphasis on graciousness and chivalry that lends the book its authoritative tone, *Manners That Matter Most* is the essential companion for anyone looking to put their best foot forward in any situation.

*Manners That Matter Most* also includes:

- \* Inspirational quotes on the importance of courtesy, respect and dignity
- \* The 25 essential lessons everyone should learn to cultivate better manners
- \* Tips for more effective communication with family, friends and co-workers

*Manners That Matter Most* takes an old subject and presents it in a fresh and accessible way, as it reminds us why good practice in etiquette not only makes the practitioner look good, but enhances society as a whole. With *Manners That Matter Most*, the world opens up—and you know just what to say.

*From the Hardcover edition.*

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